



# **Dhaka Textile & Garment**

## **The 8th Dhaka Int'l Textile & Garment Machinery & Apparel Accessories Exhibition**

### **Supporting Bodies**

- : Ministry of Textile & Jute
- : Ministry of Industries
- : Board of Investment (BOI)
- : Export Promotion Bureau (EPB)
- : The Federation of Bangladesh Chamber of Commerce & Industry (FBCCI)
- : Metropolitan Chamber of Commerce & Industries (MCCI)
- : The Dhaka Chamber of Commerce & Industry (DCCI)
- : Chittagong Chamber of Commerce & Industry (CCCI)
- : Bangladesh Chamber of Industries (BCI)
- : Bangladesh Garments Manufacturers & Exporters Association (BGMEA)
- : Bangladesh Knitwear Manufacturers & Exporters Association (BKMEA)
- : Bangladesh Terry Towel & Llinen Manufacturers & Exporters Association (BTTLMEA)
- : Bangladesh Finished Leather, Leather goods, and Footwear Exporters' Association

### **Organizer**

- : **Bangladesh Textile Mills Association**  
Unique Trade Centre (8<sup>th</sup> Floor) 8, Panthapath, Kawran Bazar Dhaka, Bangladesh  
Tel: 880-2-9143461 \ 8112361 Fax: 880-2-9125338 E-mail: [btma2@yahoo.com](mailto:btma2@yahoo.com)

#### **Yorkers Trade & Marketing Service Co., Ltd.**

Room 1106, Golden Gate Commercial Building. 136-138 Austin Road.  
Tsim Sha Tsui, Kowloon, Hong Kong  
Tel: 852-3156-1005 Fax: 852-3156-2779 E-mail: [bviyorkers@yahoo.com](mailto:bviyorkers@yahoo.com)

#### **Chan Chao International Co., Ltd.**

3F, No.185, KangChien Rd., Nei-Hu Dist., Taipei, Taiwan  
Tel: 886-2-2659-6000 Fax: 886-2-2659-7000  
E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw) or [textile@chancho.com.tw](mailto:textile@chancho.com.tw)

### **Official Freight Forwarders**

- : **Crown Van Lines Co., Ltd.**  
4-4/Fl # 165 Men Sheng East Road, Sec 5, Taipei, Taiwan  
Tel : 886-2-2746-7621 Fax : 886-2-2746-7622  
E-mail: [exhibition@crownavan.com](mailto:exhibition@crownavan.com) Contact : Mr. Tom Huang
- : **HOMEBOUND Packers & Shippers Ltd.**  
SW(A) 26, Gulshan Avenue P.O. Box. GN-6052, Dhaka - 1212, Bangladesh  
Tel : (880-2) 9887872 Fax : (880-2) 8823519  
E-mail : [titus.penheiro@homebound.com.bd](mailto:titus.penheiro@homebound.com.bd) Contact : Mr. Titus Penheiro

### **Official Stand Fitting Contractor**

- : **ES Exhibition Services Sdn. Bhd.**  
No. 7 Jalan 1/118C, Desa Tun Razak, 56000, Kuala Lumpur, Malaysia  
Tel: 603-9172-1598 Fax: 603-9171-5598 Contact: Mr. Casey Chong  
E-mail: [info@esexhibition.com](mailto:info@esexhibition.com) [casey@esexhibition.com](mailto:casey@esexhibition.com)



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

## 1. VENUE

Bangabandhu International Conference Centre (BICC), Dhaka  
Address : Shar-E-Bangla, Nagar, Dhaka, Bangladesh

## 2. EXHIBITION ACTIVITIES (DATE AND OPENING HOURS)

a. Exhibition Date: Feb. 13 Sunday - 16 Wednesday, 2011

b. Exhibition Hours :           Feb. 13 ~ 15       12 : 00 - 20 : 00  
  Feb. 16           12 : 00 - 19 : 30

Note: Free admission by registration and presenting 1 name card at the entrance of the exhibition hall. No admission for children under 12 years old. Visitor registration will end 30 minutes before closing of the show days.

### Move-in:

Feb. 10 - Feb. 12           09 : 30 - 19 : 00

Exhibitors who need to work over time, must apply to the organizer before 15:00 of that day.

Exhibitors' Badge will be ready at 13 : 00 on Feb. 10.

### Bulky Exhibits

Exhibitors taking bulky exhibits should move in their exhibits before Feb. 11, 2011

All exhibitors must observe in the instruction and move in schedule of the Official Freight Forwarder

### Light Exhibits

Exhibitors taking light exhibits should come to decorate on Feb. 12, 2011

### Entry and leaving time of Exhibitors:

Feb. 13                       11 : 00 - 20 : 00

Feb. 14 - 15               11 : 30 - 20 : 00

Feb. 16                       11 : 30 - 23 : 00

### Move out:

Neither exhibitors nor appointed contractors are permitted to dismantle any part of their exhibits before the official closing time of 19:30 on Feb. 16, 2011. At least one of your staff must be present during move-out.

Feb. 16                       19 : 30 - 23 : 00   Closing of exhibition and exhibitors are allowed to pack and hand carry exhibits out but **forklift truck or crane is prohibited** before carpets and electric cables have been removed.

Feb. 17                       09 : 00 - 20 : 00   Dismantling of booths

**NOTE :** The site operation schedule is according to the general regulations of Bangabandhu International Conference Centre (BICC), Dhaka



# Dhaka Textile & Garment

## The 8th Dhaka Int'l Textile & Garment Machinery & Apparel Accessories Exhibition

### 3. TECHNICAL SPECIFICATIONS OF THE EXHIBITION HALL

- a. Ceiling Height : Hall 1-10 : 3.5m - 5m  
(If detailed ceiling height information is required, please contact with organizers)
- b. Electrical Supply : 230V/50 Hz single phase, 415-430V/50Hz three phase on request
- c. Water supply : Available upon request

### 4. SERVING PARTIES

#### a. Official Freight Forwarders

Matters concerning freight forwarding should be addressed to the respective agents in the shipping guideline, or to the Official Freight Forwarders:

##### 1) Crown Van Lines Co., Ltd.

4-4/FL # 165 Men Sheng East Road, Sec 5., Taipei, Taiwan

Tel : 886-2-2746 7621

Fax : 886-2-2746 7622

Contact : Mr. Tom Huang / Cathy Chen E-mail: [exhibition@crownavan.com](mailto:exhibition@crownavan.com)

##### 2) HOMEBOUND Packers & Shippers Ltd.

SW(A) 26, Gulshan Avenue P.O. Box. GN-6052,

Tel : 880-2-9887872 Fax : 880-2-8823519

Contact : Mr. Titus Penheiro/Mr. Ronald Quiah

E-mail: [titus.penheiro@homebound.com.bd](mailto:titus.penheiro@homebound.com.bd) ; [commercial.dept@homebound.com.bd](mailto:commercial.dept@homebound.com.bd)

Exhibitors can arrange to choose their own freight forwarder or the official freight forwarder for transportation of exhibit up to Dhaka city. However, **on-site forwarding MUST be done by the Official Freight Forwarder as requested by Customs for easy control of import exhibits under the license for exhibition.**

If the exhibitors choose their own freight forwarder, the Organizer and the Official Freight Forwarder will not be responsible for any over time charge (US\$100 /hour/booth) in case of any delay due to whatever reason (such as custom permit and clearance). Anyhow, please still inform us the name, address, fax and contact person of the forwarder. Besides, detailed forwarding information should be submitted to the Official Freight Forwarder for their record.

#### b. Official Booth Contractor

Matters concerning booth decoration, fascia name board, furniture, electricity and water connection, compressed air and industrial gas and other problems to booth set up, please refer to:

##### ES Exhibition Services Sdn. Bhd.

No. 7, Jalan Nadchatiram 1, Taynton View, Jalan Cheras 56000, Kuala Lumpur, Malaysia

Tel: 603-9130 2330 Fax: 603-91334563

Contact: Mr. Casey Chong

E-mail: [info@esexhibition.com](mailto:info@esexhibition.com)

Exhibitors using their own contractor are requested to submit their orders to official constructor for all electrical, water services for safety purposes.



# Dhaka Textile & Garment

## The 8th Dhaka Int'l Textile & Garment Machinery & Apparel Accessories Exhibition

### 5. RULES AND REGULATIONS OF BOOTH DESIGN

- a) The height limitation for booth construction and special design is 3.5m, and the height limitation of exhibits is 3.5m. (Please contact with Organizer if the exhibit' height is over than 3.5m) Organizer has the right to request exhibitors to leave the space for A/C if the backdrop blockade the A/C vent.
- b) All materials used in booth construction and decoration must be properly fire-proofed in accordance with general regulations of BCFCC
- c) Screwing, drilling, nailing or painting on the floors, walls, pillars or any part of the Exhibition Halls will not be allowed. Exhibitors and their contractors will be liable for any damage to the Exhibition Halls.
- d) Suspensions from the ceilings of the Exhibition Halls are available upon request.
- e) Exhibitors who take "raw space" adjacent to another booth must provide their own wall panel. They are not permitted to use the reverse of the neighbor's wall.
- f) If exhibitors use their own constructor, it is requested to ensure that contractors submit detailed plans of their booth construction to the Organizer for approval so as to prevent any costly alterations on site. Four copies of the finalized exhibition floor layout, with the contractors' details, are to be submitted for approval a month before the exhibition. The organizers reserve the right to request the exhibitors alter their booth design if their booth structure causes obstruction to other exhibitors.

### 6. FURNISHED CONSTRUCTED BOOTHS

Every 9 sqm standard furnished constructed booth includes the following items:

Textile & Garment Machinery Exhibitors:

- Needle Punched Carpet
- 3 Sides System Panel (2 Sides System Panel for corner booths)
- 1 Set Fascia Name Board with company name and booth number, logo excluded
- 1 Unit Reception desk
- 2 Units Folding Chairs
- 3 Units Spotlight 100W
- 1 Unit Waste Basket
- 1 Unit of 5 AMP/230V Single Phase Power Socket

Apparel Accessories Exhibitors:

- Needle Punched Carpet
- 3 Sides System Panel (2 Sides System Panel for corner booths)
- 1 Set Fascia Name Board with company name and booth number, logo excluded
- 1 Unit Reception desk
- 3 Units Folding Chairs
- 2 Units Fabric Rod or 2 Units Shelves
- 3 Units Spotlight 100W
- 1 Unit Waste Basket
- 1 Unit of 5 AMP/230V Single Phase Power Socket

### 7. RAW SPACE BOOTHS

Raw space rental only includes space. No carpet, fascia name board, wall partition, furniture or electrical items will be provided.



# **Dhaka Textile & Garment**

## **The 8th Dhaka Int'l Textile & Garment Machinery & Apparel Accessories Exhibition**

### **8. INSURANCE, LIABILITY AND RISKS**

- a. The Organizers and Sponsors will not be liable to any damage/injury/fire/flood/claims/loss/theft of exhibits & personal properties, Public Liability (third party) insurance and accidents liability, it's the exhibitors' responsibility to cover all their own insurance.
- b. All Exhibitors shall insure, indemnify and hold the Organizers, Sponsors and the Venue owner harmless in respect of all costs claimed by the Exhibitor against any persons or items at the Exhibition Venue during the move-in, exhibition and move-out periods.
- c. Booths and other facilities rented from the Official Contractor by the Exhibitors should be returned in good condition. Exhibitors will be held responsible for any damages incurred during the period of use.
- d. Exhibitors are strongly advised to insure their exhibits and other valuable items placed at the Exhibition Venue.

### **9. RULES AND REGULATIONS IN THE EXHIBITION HALLS**

#### **a. Electricity Installation**

- i. No contractor, other than the Official Contractor, is allowed to carry out any installation work concerning the supply of electricity and water at the exhibition site.
- ii. During the move-in and move-out periods, temporary electricity supply can be arranged by applying to the Official Contractor, 24-hour advance notice is required.
- iii. Electricity will be shut off 30 minutes after the closing of the Exhibition.
- iv. No more than one extension cord shall be connected to any one socket.

#### **b. Use of Compressed Air and Industrial Gas**

- i. The use of industrial gas of a flammable or toxic nature for demonstration purposes is strictly prohibited at the exhibition site.
- ii. Smoking is prohibited inside the Exhibition Halls.
- iii. Explosives & Dangerous Materials: explosives, detonating, fumigating, or inflammable materials and all dangerous, harmful, objectionable or obnoxious substances are strictly prohibited.

#### **c. Demonstration and Operation of Exhibits**

- i. Ensure that the exhibits are operated under strictly controlled and safe conditions.
- ii. Ensure that the exhibits are equipped with safety devices.
- iii. Adequately safeguard all moving parts of your machinery against injury to visitors. Exhibitors are advised to ensure that moving exhibits are kept out of the reach of visitors.
- iv. Exhibitors are liable for the removal and disposal of waste materials generated by working demonstration of exhibits.
- v. Cause no annoyance to visitors or other exhibitors. Acceptable noise level will be at the Organizers' discretion. In the case of complaints raised which the Organizers find justifiable, the Organizers reserve the right to impose limitation on the operation of noisy machinery.



# **Dhaka Textile & Garment**

## **The 8th Dhaka Int'l Textile & Garment Machinery & Apparel Accessories Exhibition**

### **d. Booth Operation**

- i. All booths must be fully staffed and operational throughout the opening hours of the Exhibition.
- ii. All the Exhibitors' staff must wear Exhibitors' badges (issued by the Organizers) for identification. The Exhibitors are advised to be present one staff at their booth at least 10 minutes before opening time and leave the Exhibition Hall not later than 15 minutes after closing time. Exhibitors can apply to the Exhibition Authority for an extension of these hours should the needs arise.
- iii. All activities of the Exhibitors and/or their staff must be confined to their booth area. No advertising or business activity may take place elsewhere in the exhibition halls.

### **e. Movement and Handling of Exhibit Materials**

The movement and handling of heavy exhibits and materials that require forklifts, pallet jacks, or any mechanical handling aid, must be done through the freight and cargo entrance at the rear of the exhibition halls. Only materials and exhibits which are easily hand carried will be allowed access through the front entrance.

- i. Goods may be sold during the exhibition but under no circumstances can they be removed from the exhibition site unless all Customs duties/taxes have been paid.
- ii. During the period of duties/tax assessment, sold exhibits will be moved to a bonded warehouse wherein the Exhibitors will be required to pay an in-transit movement charge
- iii. Give away & souvenir items are permitted, but are subject to an import duty. The Exhibitors should submit a packing list with quantities and prices to the Customs office via the Official Freight Forwarder before giving any souvenirs away.

## **10. HOTEL AND AIRPORT TRANSPORTATION ARRANGEMENT**

By request

## **11. PICK POCKETS**

Dhaka City is the same as any other major international city: be cautious about your personal safety and use common sense. It is not safe to wander around alone at night, especially in the darker streets. Please keep your eyes open and be aware of your personal belongings when you are out in public and in crowded areas.

## **12. STORAGE FACILITIES**

The Organizers have no obligation to provide any service for the on-site storage of Exhibitors' properties and exhibits. Prior arrangements must be made with the Official Freight Forwarder in regard to the safe-keeping of property.

## **13. PROMOTIONAL MATERIALS CENSORSHIP**

Any promotional materials, such as films, video-cassettes, 35mm slides and printed materials, to be shown to the public during the exhibition must be censored by customs, via the Official Freight Forwarder, prior to the exhibition. Please allow at least 20 days for clearance. Censorship is subject to a clearance fee.



# **Dhaka Textile & Garment**

**The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition**

## **14. CLEANING**

The Organizers will be responsible for the cleaning of public areas within the exhibition halls, e.g. gangways. Exhibitors can have their booth or exhibition area cleaned by prior arrangement with the Official Booth Contractor at their own cost.

## **15. SECURITY & THEFT PRECAUTIONS**

Exhibitors are reminded to keep a close eye on your small exhibits & personnel property, valuable working models and other sophisticated items at your stand in the exhibition hall and beware of pickpocket. For those small display items, please do not put it on the table, it should be put into the glass displayed showcase or use a chain to lock up. Reputable security guard will be on duty day and night, but will not guarantee against loss.

## **16. TELECOMMUNICATION**

Mobile phone card: Exhibitors are advised to bring GSM hand phone to Bangladesh and buy SIM card in any telecom shops in Dhaka City.



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

## CHECKLIST

### Important note :

1. If you need more than one copy of a given form, please make a photocopy.
2. All FORMS must be returned. If you do not require certain offered services, simply cancel the forms and indicate "not required", and return them to the organizer.

Please return this Checklist together with forms for EACH mailing

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

<u>Form</u>	<u>Subject</u>	<u>Deadline</u>	<u>Date of Mailing</u>	<u>Amount Enclose</u>
Form A	Free Catalogue Entry	Dec. 15, 2010	_____	
Form B	Fascia Name	Dec. 15, 2010	_____	
Form C	Booth Package	Dec. 15, 2010	_____	
Form D	Furniture Order	Dec. 15, 2010	_____	USD
Form E	Electricity & Water	Dec. 15, 2010	_____	USD
Form F	Admission Tickets (invitation card)	Dec. 15, 2010	_____	USD
Form G	Advertisement	Dec. 15, 2010	_____	NIL/PAY LATER
Form H	Manpower	Dec. 15, 2010	_____	USD
Form I	Admission Badges	Dec. 15, 2010	_____	
Form J	Questionnaire (for visa purpose)	Dec. 15, 2010	_____	
Form K	Hotel Information	Please return to Travel Agency directly		

### Payment method:

- 1)  By \_\_\_\_\_
- 2)  By Telex transfer

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

## The 8th Dhaka Int'l Textile & Garment Machinery & Apparel Accessories Exhibition

### FORMS

- Form A FREE CATALOGUE ENTRY** **Deadline: December 15, 2010**
- The catalogue serves both as a guide to the exhibition and as a valuable reference. To ensure your company's information is included in the catalogue, please fax the Form to Chan Chao International Co., Ltd., before the deadline.
  - All information will be published in standard lettering and formatting for all companies alike. Company logos will not be printed.
  - If you do not return this Form before the deadline, the Organizers will only print your company name, address, telephone & fax numbers in the Expo Directory.
  - The Organizers bear no responsibility for the accuracy of the information printed in the Expo Directory.
  - Every 9sqm space/booth is entitled to have one free catalogue entry with one company name, address, agent/principal address and a short description of the company's services / products (max. 100 words), and exhibits to be displayed (max. 50 words).
- Form B FASCIA NAME** **Deadline: December 15, 2010**
- Each 9sqm shell scheme booth can get 1 company name board free of charge
- Form C BOOTH PACKAGE** **Deadline: December 15, 2010**
- Form D FURNITURE ORDER** **Deadline: December 15, 2010**
- Form E ELECTRICITY & WATER** **Deadline: December 15, 2010**
- Form F ADMISSION TICKETS(INVITATION CARD)** **Deadline: December 15, 2010**
- Admission tickets will be provided to the Exhibitors (*free of charge*). If you wish to obtain tickets for your own distribution, please inform us of the quantity of tickets you require by completing Form E and we shall send you the tickets (by mail) when they are available in our office.
- Form G ADVERTISEMENT** **Deadline: December 15, 2010**
- This Form should be forwarded to Chan Chao International Co., Ltd. with full payment and any artwork to be included prior to the deadline
- Form H MANPOWER** **Deadline: December 15, 2010**
- You can hire interpreters or explainers to help you in your booth and also per labor law in Bangladesh.
- Form I ADMISSION BADGES** **Deadline: December 15, 2010**
- All the Exhibitors are required to wear badges as their pass during the move-in, exhibition and move-out periods. These badges will only be supplied to registered delegates, and will be issued in person at the Exhibition Venue.
- Form J QUESTIONNAIRE(FOR VISA PURPOSES)** **Deadline: December 15, 2010**
- Form K HOTEL RESERVATION** **Return to Travel Agency directly (as soon as possible)**



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**FREE CATALOGUE ENTRY**

**FORM A**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please return this form before the **SET DEADLINE**. Failure to do so will mean **EXCLUSION** of your **COMPANY'S PROFILE** from the Expo Directory.

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

Every 9sqm space / booth is entitled to one free Catalogue Entry with one company name, address, an agent / principal address, short description of company products / services (**max. 100 English words**) and exhibits to be displayed (**max. 50 English words**). The Organizers have the right to edit any text exceeding the stipulated number of words.

*(Type or print the following form in English )*

Company Services / Products Description (max. 100 English words) :

Company Name:			
Address:			
Tel:		Fax:	
Email:			
Website:			
Booth No:			
<input type="checkbox"/> AGENTS / <input type="checkbox"/> PRINCIPAL / <input type="checkbox"/> BRANCH			
Company Name:			
Tel:		Fax:	
Address:			
Email:			
Company Services :			
Products :			

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

FASCIA NAME

FORM B

DEADLINE: 15<sup>TH</sup> DECEMBER

\*\* If you book raw space, please ignore this form

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

Fascia Name :	
Booth No. :	

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_

Contact Person: \_\_\_\_\_

- The exhibition has appointed 'ES Exhibition Services Sdn. Bhd.' as the Official Contractor.
- All electrical works including lighting, power points, switch-box, electrical wiring, water supply and drainage works must be performed by the appointed official contractor exclusively.
- Exhibitors using other contractors to work on site should notify the organizers in advance and submit the full details of the contractor for approval.
- Dimensional drawing of special design must be sent to the organizer for approval before performance.

( ) We will have special design/ additional furniture for our booth. Please fill on the form on the next page and return to the Official Contractor.

( ) We need special design and have appointed the following contractor to work for it. Details of that contractor is enclosed here with for your approval:

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**BOOTH PACKAGE**

**FORM C**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

\*\* If you book raw space, please ignore this form

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

For Shell Scheme booth, there's upgrading design for **6m×6m**, facilities are as below, please select one to fit your requirement.

- We do not need upgrading design, just remain the standard booth.
- Type A : Free of Charge** / 6m×6m Design booth as drawing  
2 set round table and 6 folding chair / 1m×1m store room / 2 pic company name board(4mL×0.5mH) / 1 four side company name pillar / 6 unit 100W spot light / 4 unit 40W fluorescent light
- Type B : Free of Charge** / 6m×6m Design booth as drawing  
2 set round table and 6 folding chair / 1 pic company name board(4.16mL×0.5mH) / 1 four side company name pillar / 2 pic company name board(0.5mL×2.5mH) / 6 unit 100W spot light / 4 unit 40W fluorescent light
- Type C : USD300** / 6m×6m Design booth as drawing  
2 set round table and 6 folding chair / 1m×1m store room / 2 set curve company board / 1 two side company name curve pillar / 6 unit 100W spot light / 4 unit 40W fluorescent light
- Type D : USD300** / 6m×6m Design booth as drawing  
2 set round table and 6 folding chair / 1 pic company name board(4.16mL×0.5mH) / 2 company name curve pillar / 6 unit 100W spot light / 4 unit 40W fluorescent light

For Shell Scheme booth, there's upgrading design for **9m×6m**, facilities are as below, please select one to fit your requirement.

- We do not need upgrading design, just remain the standard booth.
- Type E : Free of Charge** / 9m×6m Design booth as drawing  
3 set round table and 9 folding chair / 1 pic company name board(4.16mL×0.5mH) / 4 unit 100W spot light / 8 unit 40W fluorescent light
- Type F : Free of Charge** / 9m×6m Design booth as drawing  
3 set round table and 9 folding chair / 1 pic company name board(4.16mL×0.5mH) / 1 four side company name pillar / 3 pic company name board(0.5mL×2.5mH) / 6 unit 100W spot light / 6 unit 40W fluorescent light
- Type G : USD400** / 9m×6m Design booth as drawing  
3 set round table and 9 folding chair / 3m×1m store room / 1 set company name board (3mL×1mH) / 1 set curve company board / 1 set counter with curve company name pillar / 4 unit 100W spot light / 8 unit 40W fluorescent light
- Type H : USD400** / 9m×6m Design booth as drawing  
3 set round table and 9 folding chair / 5 pic company name board(0.5mL×2.5mH) / 1 set design counter / 5 unit 100W spot light / 8 unit 40W fluorescent light

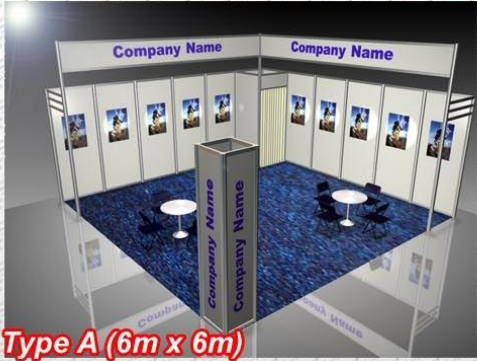
Company Name:

Booth No.:

Authorized Signature:

Date:

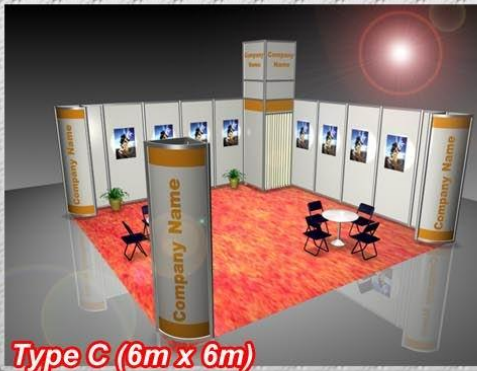
## Upgrading Booth



Type A (6m x 6m)



Type B (6m x 6m)



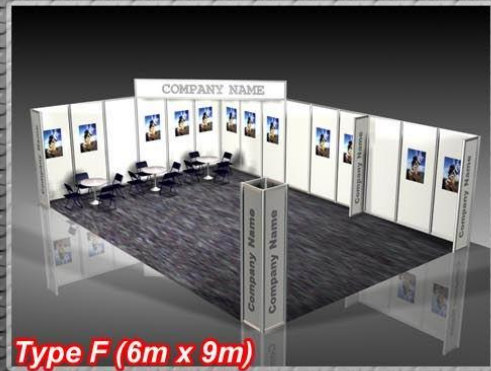
Type C (6m x 6m)



Type D (6m x 6m)



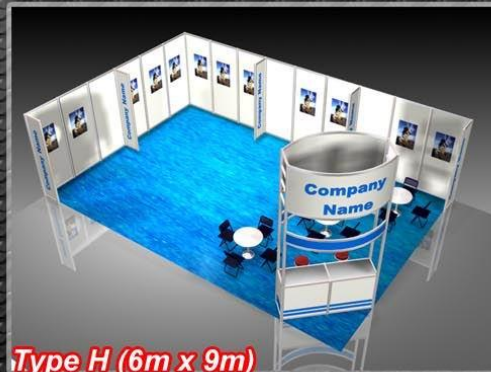
Type E (6m x 9m)



Type F (6m x 9m)



Type G (6m x 9m)



Type H (6m x 9m)



**ES EXHIBITION SERVICES SDN. BHD.** (402037-T)

The International Exhibition Standbuilding, Designing, Planning Specialists



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**FURNITURE ORDER**

**FORM D**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

No.	Items	Unit Cost	Quantity	Amount
	Reception Desk 0.75(h)	US\$ 40.00		
	Round Table	US\$ 45.00		
	Lockable Cupboard	US\$ 50.00		
	Low Glass Showcase	US\$ 80.00		
	High Glass Showcase (two layer)	US\$ 120.00		
	Display Cube(500mmx500mmx500mmH)	US\$ 40.00		
	Display Cube(500mmx500mmx750mmH)	US\$ 45.00		
	Display Cube(500mmx500mmx1000mmH)	US\$ 50.00		
	Display Shelf(slope/flat)	US\$ 20.00		
	Folding Chair	US\$ 15.00		
	Cloth Hanger(per meter/run)	US\$ 15.00		
	Brochure Rack (4 layer)	US\$ 35.00		
<b>TOTAL</b>				US\$

(Note : All electrical works shall be carried out by the Official Contractor only).

- 1 All orders must be submitted before: **Dec. 15<sup>th</sup> 2010**
- 2 All orders must be accompanied with full payment to ES Exhibition Services Sdn. Bhd. Or Chan Chao Int'l Co., Ltd.
- 3 All items ordered are on rental basis and exhibitors will be held responsible for any damages or loss caused.
- 4 Exhibitors are not permitted to connect their own electrical fittings. (NO INDIVIDUAL GENERATORS ARE ALLOWED TO BE USED)
- 5 Where it not otherwise stated, the listed prices are for the duration of the exhibition period only.
- 6 The power point used must be 3-flat pin (13Amp/240V/50HZ) only.
- 7 All the orders will need to be submitted before the expiry dates. A surcharge of 15% will be enforced after the dateline and on site.

## EXHIBITOR'S AUTHORISATION

Company Name:

Booth No.:

Contact Person:

Contact No.:

Authorized Signature:

Date:



## Furniture & Electrical

<p><b>F01. Reception Table</b> (L1000mm x W500mm x H750mm)</p> 	<p><b>F02. Square Table</b> (L500mm x W500mm x H750mm)</p> 	<p>(L2400mm x W430mm x H2000mm)</p> <p><b>F12. Wall Unit (Book Rack)</b></p> 	<p><b>F16. Planter Box</b> (L1000mm x W300mm x H2450mm)</p> 	<p>(100w Armed Spotlight)</p> <p><b>E02</b></p> 
<p>(L1000mm x W500mm x H750mm)</p> <p><b>F03. Lockable Cupboard</b></p> 	<p><b>F08. Folding Chair</b></p> 	<p>Double Side (L2400mm x W630mm x H1220mm)</p> <p><b>F13. Island Unit (Book Rack)</b></p> 		<p>(100w Spotlight)</p> <p><b>E03</b></p> 
<p>Type A. (L500mm x W500mm x H500mm) Type B. (L500mm x W500mm x H750mm) Type C. (L500mm x W500mm x H1000mm)</p> <p><b>F04. Display Box</b></p> 	<p><b>F09. Chrome Chair</b></p> 	<p>(L1000mm x W300mm)</p> <p><b>F17. Shelving</b></p> 		<p>(50w Halogen Armed)</p> <p><b>E04</b></p> 
<p><b>F05. Round Table</b> (D800mm x H750mm)</p> 	<p><b>F10. Easy Armed Chair</b></p> 	<p>(L1000mm x W500mm x H2100mm)</p> <p><b>F14. High Showcase</b></p> 		<p>(50w Halogen)</p> <p><b>E05</b></p> 
<p><b>F06. Bistro Round Table</b> (D600mm x H1000mm)</p> 	<p><b>F11. Bar Stool</b></p> 	<p>(1000mm x 1000mm)</p> <p><b>F18. Netting</b></p> 		<p>(50w Halogen Downlight)</p> <p><b>E06</b></p> 
<p><b>F07. Chrome Round Table</b> (D800mm x H750mm)</p> 	<p><b>F15. Low Showcase</b></p> 	<p>(H800mm)</p> <p><b>F19. Q Stand</b></p> 		<p>(150w)</p> <p><b>E07. Metal Halide</b></p> 
<p><b>F20. Brochure Rack</b></p> 	<p>(L1000mm x W500mm x H1000mm)</p> <p><b>F15. Low Showcase</b></p> 	<p>(H1200mm)</p> <p><b>F20. Brochure Rack</b></p> 		<p>(300w)</p> <p><b>F08. Flood Light</b></p> 
				<p>(40w Fluorescent Light)</p> <p><b>E01</b></p> 

www.esexhibition.com

**ES EXHIBITION SERVICES SDN. BHD.** (402037-T)  
No. 7, Jalan 1/118C, Desa Tun Razak, 56000 Kuala Lumpur, Malaysia.  
Tel: 603-9172 1598 Fax: 603-9171 5598  
E-mail: info@esexhibition.com Website: www.esexhibition.com



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

## ELECTRICITY & WATER

FORM E

DEADLINE: 15<sup>TH</sup> DECEMBER

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélima Ling / Ms. Jessica Wang

### ELECTRICAL FITTING AND INSTALLATIONS (FOR HIRE ONLY)

No.	Items	Unit Cost	Quantity	Amount
	Spotlight (100W)	US\$ 25.00		
	40W Fluorescent Light	US\$ 20.00		
	100W Armed Spotlight	US\$ 30.00		
	300W Flood Light	US\$ 60.00		
	Light connection(max. 100W per feature)	US\$ 45.00		
	Power point 15amp/230V single phase	US\$ 110.00		
	Power point 30amp/230V single phase	US\$ 165.00		
	15A/415V/50Hz 3 phase power supply	US\$ 250.00		
	30A/415V/50Hz 3 phase power supply	US\$ 350.00		
	60A/415V/50Hz 3 phase power supply	US\$ 530.00		
<b>TOTAL</b>				US\$

### AIR COMPRESSOR ON HIRE

½ HP with standard piping and 3 phase socket	US\$ 150.00		
1 HP with standard piping and 3 phase socket	US\$ 200.00		
3 HP with standard piping and 3 phase socket	US\$ 300.00		
<b>TOTAL</b>			

### WATER SUPPLY DRAINAGE

Water supply inlet and outlet	US\$ 400.00		
<b>TOTAL</b>			

(Note : All electrical works shall be carried out by the Official Contractor only).

- 1 All orders must be submitted before: **Dec. 15<sup>th</sup> 2010**
- 2 All orders must be accompanied with full payment to ES Exhibition Services Sdn. Bhd. Or Chan Chao Int'l Co., Ltd.
- 3 All items ordered are on rental basis and exhibitors will be held responsible for any damages or loss caused.
- 4 Exhibitors are not permitted to connect their own electrical fittings. (NO INDIVIDUAL GENERATORS ARE ALLOWED TO BE USED)
- 5 ARE ALLOWED TO BE USED)
- 6 Where it not otherwise stated, the listed prices are for the duration of the exhibition period only.
- 7 The power point used must be 3-flat pin (5Amp/230V/50HZ) only.
- 8 All the orders will need to be submitted before the expiry dates. A surcharge of 15% will be enforced after the dateline and on site.

### EXHIBITOR'S AUTHORISATION

Company Name:

Booth No.:

Contact Person:

Contact No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**ADMISSION TICKETS (INVITATION CARD)**

**FORM F**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

The Admission Tickets will be provided to the Exhibitors (*free of charge*). If you wish to obtain tickets for your own distribution, please inform us of the **quantity of tickets you require by completing this Form** and returning it **before December 15, 2010**. We shall send tickets to you by airmail.

If you return this Form after the deadline (**December 15, 2010**), we shall send tickets to you by courier and the surcharge of **US\$20.00** for courier expenses shall be paid by you.

- Please send us a total of \_\_\_\_\_ tickets to:
- If after the deadline, I agree to pay the courier expense of **US\$20.00** during exhibition
  - Even after the deadline, I do not agree to pay the courier expense of US\$20 (Chan Chao International Co., Ltd. will make the judgment whether or not to mail out the tickets by regular air mail)

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Contact person : \_\_\_\_\_

Title : \_\_\_\_\_ Department : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_

Email : \_\_\_\_\_

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**ADVERTISEMENT**

**FORM G**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Néida Ling / Ms. Jessica Wang

A special bilingual Exhibition Directory will be published for distribution during the exhibition, with a short bilingual description of the participating companies and full contact details.

I / We are interested in placing an advertisement in the Directory :

**Item**

- |                          |                             |             |
|--------------------------|-----------------------------|-------------|
| <input type="checkbox"/> | Inside back cover full page | USD1,500.00 |
| <input type="checkbox"/> | Inside full page (Color)    | USD900.00   |

**Size of publication**

Size of advertisement (Width x Height):

Full page 15 cm x 21 cm

**PRINTING METHOD :**

We understand that our advertising order will only be processed when we enclose with this form a check in full payment of the advertising fee and submit our litho film before deadline.

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**MANPOWER**

**FORM H**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

We require manpower as follows:

Items	Daily Rate	No. of Persons	Starting Date	Ending Date	Amount US\$
1. English/Bengali Interpreter	US\$80.00				

Total amount: US\$ \_\_\_\_\_

**Note:**

- a. For cancellation made within 7 days prior to the opening of the exhibition, the Exhibitors will be required to pay for one day at standard rates as penalty.
- b. All payment must be received in our office 14 days prior to the exhibition opening, if not, you must pay cash at the expo site before the service can be provided.
- c. Manpower is available during exhibition hours only. If you need manpower to work overtime, please inform us at the expo site and an extra cost will be imposed.
- d. An interpreter is only responsible for explaining and giving a brief introduction to the technical aspects of the exhibits (not for interpretation).

Company Name:

Booth No.:

Contact Person:

Contact No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

ADMISSION BADGES

FORM I

DEADLINE: 15<sup>TH</sup> DECEMBER

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Néida Ling / Ms. Jessica Wang

**\*\* 4 Badges for each 9sqm booth\*\***

You are kindly requested to return this Form before the deadline and collect your admission badge personally at the Exhibition Venue. Late application may cause delays in badge issuance, please be patient.

NO	NAME	COMPANY
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

\*Please settle all booth rental before taking badges.

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

**QUESTIONNAIRE (FOR VISA PURPOSES)**

**FORM J**

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please return this Form to: Chan Chao International Co., Ltd.

Tel: 886-2-2659-6000 Fax: 886-2-2659-7000 E-mail: [service@ccie.com.tw](mailto:service@ccie.com.tw)

Contact: Ms. Hope Hsu / Ms. Nélide Ling / Ms. Jessica Wang

**A. Applicant's personal data**

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Sex: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Passport No.: \_\_\_\_\_

Position in the company: \_\_\_\_\_

Applied Duration of stay in Bangladesh: \_\_\_\_\_

**B. Company's data**

Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Company Name:

Booth No.:

Authorized Signature:

Date:



# Dhaka Textile & Garment

The 8th Dhaka Int'l  
Textile & Garment Machinery & Apparel Accessories Exhibition

## HOTEL RESERVATION FORM

FORM K

**DEADLINE: 15<sup>TH</sup> DECEMBER**

Please fill your information and indicate your request and return this FORM to the Official Travel Agency directly.

Please return this Form to: Convoy Travel Service Co., Ltd.

Tel: 886-2-2500-0118 Fax: 886-2-2500-0116 E-mail: lewis@convoy.com.tw  
Contact: Mr. Lewis

(A) HOTEL SARINA DHAKA  
Plot #27, Road #17, Banani C/A, Dhaka 1213, Bangladesh

(B) HOTEL DE CRYSTAL CROWN  
House #5, Road #23/A, Gulshan-1, Dhaka-1212, Bangladesh

Kindly reserve room(s) as indicated below: (per pax per form)

NAME : Mr. /Ms. \_\_\_\_\_

COMPANY NAME : \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL : \_\_\_\_\_ FAX : \_\_\_\_\_

EMAIL: \_\_\_\_\_ CONTACT: \_\_\_\_\_

No. of rooms required	Room type	Check-in date	Check-out date
_____	<input type="checkbox"/> Single <input type="checkbox"/> Double	_____	_____
_____	<input type="checkbox"/> Single <input type="checkbox"/> Double	_____	_____
	<input type="checkbox"/> Airport Pick up	<input type="checkbox"/> No need	

Arrival Date : \_\_\_\_\_ Arrival Flight \_\_\_\_\_ Arrival Time \_\_\_\_\_

Departure Date : \_\_\_\_\_ Departure Flight \_\_\_\_\_ Departure Time \_\_\_\_\_

**To guarantee my booking, you may charge my credit card for first night room and I am allowed to change or cancel my booking 24 hours in advance without penalty.**

Visa                       MasterCard                       American Express

Card No \_\_\_\_\_ Name of Cardholder \_\_\_\_\_

Issued Date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

### EXHIBITOR'S AUTHORISATION

Company Name:

Booth No.:

Contact Person:

Contact No.:

Authorized Signature:

Date: